

Oral Presentations:

Oral Presentations are a total of 15 minutes long: 12 minutes + 3 minutes for questions

Please upload your PowerPoint presentation at <http://postit.rutgers.edu/reverse/itrc.cfm> using the following format to identify your talk:

'Last name and first initial of presenting author_Day and time_session' as the file name (for example: BonosS_Mon8:30AM_TurfPest1).

There are 3 options for uploading your presentation:

- 1) **Before you depart for the ITRC (Preferred)** - Please submit your PowerPoint presentation by **Thursday, 13 July at 12:00 noon (12:00 hr) EDT (Eastern Daylight Time)** to reduce complications and potential delays the day of your presentation.
- 2) **The day before your presentation (Acceptable)** - Please submit your PowerPoint presentation by 12:00 noon (12:00 hr) EDT the day before your talk. Note: the submission deadline for the Industry Session on Sunday, 16 July is Thursday, 13 July at 12:00 noon (12:00 hr) EDT.
- 3) **The day of your presentation (Least Desirable)** – Bring your presentation on a USB memory stick **no later than 30 minutes prior to the start of the session** you are presenting.

A speaker preparation room (Conference JK) will be available at the Hyatt each day (see web program for times) for you to upload your presentation in the event that you do not have a computer at the conference.

Speakers should arrive 30 minutes prior to the start of their session to make sure that their presentation is fully functional. Finally, bring your presentation on a USB memory stick to the session you will be speaking as a backup in case it has to be reloaded onto the session laptop.

Poster Presentations:

DO NOT upload your poster to the link above. That link is only for oral PowerPoint presentations.

IMPORTANT: The outer dimensions of posters MUST NOT EXCEED 165 cm (height) x 116 cm (width). Tacks to hang posters will be provided. It is the poster presenter's responsibility to print their poster. For those who do not want to travel with their posters, the following businesses can print posters:

1. FED EX - <http://local.fedex.com/nj/east-brunswick/office-1212/?cmp=LOC-1001545-3-1-971-1110000-US-US-EN-YEXTLISTFXOPRSC>

This is a full service FedEx location, but is only available by car, taxi, or Uber – 3.3 miles from the Hyatt Regency, New Brunswick.

2. Downtown Printing - <http://www.downtownprint.com/contact-us.html>

This location is within walking distance of the Hyatt Regency, New Brunswick – 2.5 blocks. However, their services are limited. They cannot print posters wider than 91.4 cm (3 ft). The length is unlimited.

We cannot guarantee printing quality, sizing, and timeliness of the services provided by either of these businesses and, therefore, encourage you to contact them and discuss your printing needs well in advance of the conference if you choose to use their services.

Please hang posters on assigned poster boards between 7:00-8:00 am the day of your poster presentation (boards will be numbered in the top left hand corner). Posters will remain on display for the entire day. Posters must be removed at the end of your poster session (7:00 pm [19:00 hr]) to make room for the next day's posters. If you are presenting on Thursday or Friday (optional Zoysia Symposium poster session), please remove posters after lunch.

OPTIONAL Lightning (oral) Poster Presentation Sessions

For the first time at an ITRC, poster authors will have an opportunity to present one-minute, rapid (oral) summaries to highlight the major finding of their research. This is your chance to tell the audience why they should stop by your poster during the subsequent poster session. The purpose of a "lightning presentation" is to give the audience the "major take-home message" from your poster, NOT to present all of the results from your poster. **For those who wish to give a 1 minute oral synopsis of their poster with or without slides during a lightning round session, please contact Josh Honig (honig@sebs.rutgers.edu) before the Conference.** If you choose to participate and use PowerPoint slides, please upload your presentation (2 slides maximum) before the ITRC to <http://postit.rutgers.edu/reverse/itrc.cfm> .

Please use the following format to identify your one-minute lightning round presentation:

'Last name and first initial of presenting author_Day_Poster_Poster#' as the file name (for example: BonosS_Mon_Poster_72).

Please direct any questions related to oral and poster presentations to Josh Honig (honig@sebs.rutgers.edu) or Stacy Bonos (bonos@sebs.rutgers.edu).

Dress for the ITRC: While there is no official dress code for the ITRC, business casual is recommended for all educational sessions, cocktail receptions, the Welcome Reception on Sunday, 16 July, and the Thursday, 20 July Dinner cruise (for men: dress slacks or chinos, a button down shirt with or without a tie, sports jacket optional; for women: dress, skirt or slacks, blouse, sweater, jacket optional). For all accompanying persons tours and the Wednesday, 19 July Technical Tours and BBQ Dinner, casual attire is recommended.

Weather in July in New Jersey:

The weather in New Jersey in July is typically hot (> 30°C daytime; 18°C nighttime) and humid with occasional thunderstorms. Be sure to drink plenty of water and wear light, loose fitting clothes, a hat, and sunscreen when attending outdoor activities (e.g., technical or accompanying persons tours, the Mets Baseball Game, or the Wednesday, 19 July BBQ Dinner).

Looking forward to seeing you at the 13th ITRC!